



**BROADCAST AUDIENCE RESEARCH COUNCIL
SELF - ASSESSMENT & AUDIT CHECKLIST**

	Process	Measurement Science		
	Quarter	Q2 (2016-17)		
Sr no.	Area	Controls	Management response	Remarks
1	Establishment survey	Has the establishment survey been conducted during the year to gather specific details of households and individuals?	Yes	Establishment survey was conducted in March 2016
2	Capturing of viewership data	Has the viewership data been captured from the selected households on a daily basis?	Yes	
3	Pre - processing of data	Has the viewership data been technically pre - processed prior to Market analytics team analyzing the data?	Yes	
4	Data validation process	Has the aud xml file, recruitment file and playout file been considered in the viewership analysis data?	Yes	
		Has the viewership data been validated by the Market Analytics Team?	Yes	
		Has the validation checklist been filled and approved?	Yes	
		Has the validation closure meeting happened on a weekly basis to review the output of data validation process?	Yes	
5	Outlier handling	Has the outliers flagged by the system dealt with appropriately as per the internal process?	Yes	

6	Reporting	Has the final validated data been sent to BMW software for viewing by those who have been provided access to the data?	Yes	
		Has the viewership data been released on a weekly basis?	Yes	

Management has represented the existence and operation of the above controls, and the same has been validated by internal audit function of BARC.

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